

**Operational Modalities (Guidelines) for Assistance to Landless  
Agricultural Households for livelihood under 'KALIA'  
(Krushak Assistance for Livelihood & Income Augmentation)**

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**(PART-A)**

**1. Purpose:**

In order to provide livelihood support to landless Agricultural households for livestock, fisheries and horticultural crop based activities and to further accelerate agricultural prosperity, the scheme 'KALIA' will be implemented for three the year 2018-19 to 2020-21, to take care of the initial investment, needs of every landless agricultural household. Under this component, support will be provided for Small goat rearing unit/ Mini Layer Unit/ Dual purpose low input technology birds/ Duckery unit/ Fishery kit/ Mushroom/ Bee-keeping to the landless households by way of grant of Rs.12,500/- per family (The family constitutes of the landless agricultural household and his or her spouse along with their dependent children). The landless agricultural household must be a permanent resident/domicile of Odisha. The landless agricultural household will have the option of selecting any one of the livelihood units i.e., Small goat rearing unit/ Mini Layer Unit/ Dual purpose low input technology bird unit/ Duckery unit/ Fishery kits/Bee keeping/ Mushroom cultivation as per their choice for livelihood and income generation for purchase of animals/ birds, Feed, equipment etc. Under the programme, 10 lakh landless agricultural households will be assisted through Animal Husbandry, Fisheries and Horticulture based activities towards livelihood support.

**2. Selection of Landless Agricultural Households:**

- The GP level nodal officer for each GP and one sector officer for a cluster of GPs as appointed by the Collector-cum-District Magistrate from the available officers from any department as responsible for smooth implementation and proper monitoring of the programme.

- A Gram Panchayat Level Selection Committee will be constituted with the following members :
  - GP Nodal Officer (Chairman)
  - Panchayat Executive Officer (PEO)
  - Any one community based worker or SHG Member working in the same GP nominated by the BDO.
- This GP level committee will scrutinize the Draft Beneficiary List (1st DBL) published on 25.01.2019 for the **2<sup>nd</sup> category** households and finalize it by **04.02.2019**.
- The final list of recommended agricultural landless households will be submitted by the GP level committee to **District Level Committee for approval by 05.02.2019**.
- The final verification of district wise lists and approval of the **State Level Committee** will be made **by 11.02.2019**.
- Director of Agriculture & Food Production has already selected nodal officer for each block to monitor and supervise KALIA programme. The same arrangement will continue for livelihood support for landless agricultural households. Director, AH & VS, Director, Horticulture and Director, Fisheries shall be fully responsible for smooth management, implementation and monitoring of the programme.
- Beneficiaries coming under employment category (including retired staff) either in State Govt., or in Central Govt. or in any Central/ State public sector undertaking will not be considered under this scheme and need to be excluded. Similarly, the beneficiaries coming under income tax payee category and engaged in non-agricultural activities will also be excluded. Moreover, big farmers/ members of same families, death cases and famers under SF/MF in category one will also be excluded. Any applicant if avails the financial assistance by furnishing false declaration/ information as landless agricultural household will be will be encouraged/ advised to refund the amount.

### **3. Mode of Release of Installments to the selected beneficiaries**

- **First installment** of Rs. 5000/- will be released by Direct Benefit Transfer (DBT) as the 1st installment to the selected beneficiaries in **February' 2019** for procurement of assets for livelihood activities.
- **The Second installment** of Rs. 3000/- will be released after imparting of block level training and self declaration of having set up the asset for the selected activity and uploading of photograph of assets on Mobile App/Portal.
- **The Third installment** of Rs. 4500/- will be released after grounding and verification of assets by the concerned GP level Committee. The GP Nodal Officer will provide a certificate regarding grounding of assets before releasing of the third instalment.

### **4. Duties of GP level Nodal Officer and Sector Officer**

- The GP Level Nodal officers with the GP Level Committee will scrutinize the list of Landless agricultural Households and submit the list to DLC for approval.
- The Sector officers shall monitor & supervise the work of the GP level Nodal Officers everyday & report to concern Block level Nodal officers. Each GP level nodal officer shall maintain day wise collection of application forms in a register.

### **5. Outreach activities and Training**

- After release of first installment, the GP level Orientation Meeting for the beneficiaries will be conducted in each GP by the concerned technical departmental officers, officials of OLM & Mission Shakti coordinated by GP Nodal Officer and same committee of KALIA .
- **Training Hand Outs for Orientation Training** for the selected beneficiaries has to be prepared and completed **on or before 08.02.2019** containing one page pictorial depictions for each of seven livelihoods activities and provided to the selected beneficiaries atleast one week prior to GP level orientation.

- **Training Manual for Block Level Training** shall be completed on or before **10.02.2019**.
- **Training of Trainers at State Level** shall be held on **14<sup>th</sup> February' 2019**.
- **The GP level Training** shall be completed **before 01.03.2019** and the fund requirement is Rs. 5.0 crore i.e, Rs. 100/- per beneficiary for 5 lakh beneficiaries.
- **Training of Trainers at State level** will be conducted by the Directorates of AH & VS/ Fisheries and Horticulture before 20<sup>th</sup> February 2019 by involving all district level officers of Agriculture & FE, F & ARD, Co-operation department, Odisha Livelihood Mission (OLM) and Mission Shakti.
- **The District Level Orientation for Block Level Trainers** will be held in all districts on **18.02.2019**
- **The Block Level Orientation for GP Level Trainers** will be held in all blocks **on 21.02.2019**
- The **GP Level Orientation** programmes for selected beneficiaries are to be conducted from **25.02.2019 to 01.03.2019**. A three hours module for the orientation training including audio-visual films/ documentaries to be conducted at GP level containing various activities is to be designed. The Hand outs for Orientation Trainings shall be completed on or before 08.02.2019.
- **Training to selected beneficiaries** livelihood activity wise to be conducted at the **Block level in all 314 blocks from 15.05.2019 to 31.08.2019**. Preferably one to two days training programme is to be chalked out at block level for capacity building of the beneficiaries. The **Training Manual** for the Block Level Trainer shall be completed on or **before 10.02.2019**.
- In each batch of Block Level Training Programme, there will be 50 beneficiaries. Five lakh beneficiaries shall be trained and the fund for

expenditure is Rs. 12.50 crore i.e, Rs.250/- per beneficiary for 5 lakh beneficiaries.

- The Director of Horticulture, Director of Fisheries and the Director of AH & VS, Odisha shall submit the contents of topics to Odisha Livelihood Mission (OLM) to prepare a pictorial manual/ hand outs for State level orientation training and block level trainer. The Director, NRLM shall coordinate for preparation of materials.
- Two booklets shall be prepared for the State level training. One by ADAPT team indicating the list of activities, role of KALIA Saathi, activity wise golden rules, updation of data in MIS and implementation time line. The second one shall be prepared by Odisha Livelihood Mission regarding package of different livelihood trades including financial, marketing part. The printing may be done in the Agriculture Press.
- The Director, NRLM shall share a list of 500 experts to the Director of Horticulture, Director of Fisheries and Director of Animal Husbandry & Vety. Services for finalisation of experts for imparting trainings.
- Two resource persons of Odisha Livelihood Mission (OLM)/ORMAS from each district shall be invited to the State Level Training.
- The Scientists of KVKs, resource persons from the concerned department, OLM/ORMAS shall take part in block level training.
- Detail of training programme on Honey Bee shall be worked out by thr Director, Horticulture.
- The expenditure for the orientation training at block level shall be designed by the Odisha Livelihood Mission. The trainings may be dovetailed with the programmes of OLM & Mission Shakti.
- All Block Level Trainings shall completed by **31st August' 2019.**

- The Prani Mitras, Gomitras, Krushak Sathis and Udyan Sathis and community based trained workers will act as 'Mentors' to provide guidance and handholding to the beneficiaries till grounding the grounding of the livelihood activities.

## **6. Reporting system**

- MIS and ONLINE system shall be developed by the Agriculture & FE/ Cooperation Departments jointly with F & ARD Department. Livestock, Fishery and horticulture based activities will be integrated into the existing monitoring system. A GIS Based Mobile Application shall also be developed for reporting and monitoring purpose.
- A Mobile App shall be developed for the implementation and monitoring of KALIA Scheme by the ADAPT Team in consultation with NIC/OCAC. The mobile App should be developed before start of the block level training programmes.
- A Committee comprising of the Director of Horticulture, Director of Fisheries and Director of AH & VS under the Chairmanship of the CEO, OCAC for finalisation of RFP for MIS of tracking all activities of KALIA scheme. The RFP is may be finalised by **8<sup>th</sup> February' 2019**.
- A RFP for impact assessment shall be prepared by the Committee consisting of Director of Horticulture, Director of Fisheries and Director of AH & VS, Odisha under the Chairmanship of the Commissioner-cum-Secretary to govt., Fisheries & ARD Department. The process shall be completed by **08.02.2019**.
- For the purpose of monitoring and overseeing smooth implementation of KALIA scheme, the State Level Committee, Implementation Committee, District Level Committee & Block Level Committee have been notified.

## 7. Calendar of Operation:

Date	Activity
25/01/2019 to 03/02/2019	<ul style="list-style-type: none"> <li>• Display of GP wise of 1<sup>st</sup> DBL of Landless Agricultural Households</li> <li>• Receiving objection/ self exclusion in red form.</li> <li>• Receiving applications for inclusion of Landless Agricultural Households in Green form.</li> <li>• Summary verifications of objection, self exclusions and suo-moto deletion of Landless Agricultural Households by the GP NO/ PEO with assistance of para workers.</li> </ul>
04/02/2019	Finalization of objection self-exclusion and suo-moto deletion of Landless Agricultural Households out of 1 <sup>st</sup> DBL by the GP level Committee and submission to BNO.
05/02/2019	Approval of self-exclusion and suo-moto deletion of Landless Agricultural Households out of 1 <sup>st</sup> DBL in the BLC by the BNO and onward transmission to DNO.
11/02/2019	Approval of self-exclusion and suo-moto deletion of Landless Agricultural Households by DLC and onward transmission to D.A &F.P(O).
12/02/2019	Final verification of District wise list and approval by the State Level Committee
2 <sup>nd</sup> Wk. of Feb'2019	Transfer of funds to the eligible phase-I Landless Agricultural Beneficiaries out of 1 <sup>st</sup> DBL.

### Outreach and other activities :

Date	Activity
By 20/02/2019	ToT at State Level
February-2019 to August-2019	Outreach activities- a) GP Level Orientation Programme b) Blok Level Training of beneficiaries by August'2019
Feb-2019 onwards	Monitoring and supervision by each block level nodal officer
Feb-2019 onwards	Reporting system
August-2019	Release of 2 <sup>nd</sup> instalment
December- 2019	Release of 3 <sup>rd</sup> instalment

**2<sup>nd</sup> Phase for 5 Lakh beneficiaries (Tentative)**

<b>Date</b>	<b>Activity</b>
August' 2019	Release of Rs. 5000/- through DBT as first installment to all the selected beneficiaries.
March-'2020	Outreach activities- a)GP Level Orientation Programme b) Blok Level Training of beneficiaries by February'2020
August'2019 onwards	Monitoring and supervision by each block level nodal officer
August' 2019 onwards	Reporting system
April' 2021	Release of 2 <sup>nd</sup> installment
July'2021	Release of 3 <sup>rd</sup> installment



## **PART- B**

### **Mode of Asset procurement for different livelihood activities**

#### **I. Small goat rearing unit**

- Farmers are free to procure goats from anywhere in the State preferably from local market or farmers' flock as per their choice. Type of Goat breed should be Black Bengal Type, Ganjam / Dalua or local breed as per specificity of area only. The age of goat should be preferably 6-12 months. Each goat will be of minimum of 10 Kg. live body weight.
- After purchase of goat he will inform the BVO/AVAS regarding procurement. The AVAS will proceed to the beneficiary house, photograph the animal with beneficiary and ear tag the animal for insurance.
- The Insurance of the Goat is mandatory. The insurance is to be done at District level. The CDVO will invite quotation at district level. The L-1 bidder will be approved by the District level Committee formed for implementation of KALIA scheme. The insurance premium is to be borne by the beneficiary and paid to the company as the same is included in the unit cost. The BVO/AVAS have to facilitate insurance of goats and perform tagging of the goats purchased by the beneficiary. The detailed information about insurance and the photograph of farmer along with goats will be maintained in the database of farmers covered under KALIA Scheme.
- The beneficiaries will also be provided with sheds under MGNREGA in convergence with P.R. Department.

#### **Assistance/ Unit (Goatery)**

<b>Components</b>	<b>Cost in Rs.</b>
Cost of animals- @ Rs. 4,000/- per animal	12,000.00
Transportation and Insurance cost for one year	500.00
<b>Total</b>	<b>12,500.00</b>

## II. **Dual purpose low input technology birds (BYP):**

- Four week old birds of Low Input Technology will be procured by the farmers either from the approved empanelled suppliers fixed by the Directorate of AH & VS or from Government Hatcheries Field Livestock Inspectors (LI) will inform the farmers about availability of 30 nos.4 weeks old birds from different sources.
- The farmer will deposit the cost in advance towards 4 week old chicks in favour of concerned suppliers in their bank account. The local Livestock Inspector (LI) will facilitate for bank transaction. In some cases, farmers may be allowed to deposit the bird cost directly with BVO concerned and BVO will give proper money receipt. Once the bird cost is deposited in bank or with BVO, farmer will inform to any of the Panchayat Level Committee member.
- The transaction details will be entered in MIS database at block level. The supplier should supply 4 week birds within 1 month of deposition of chick cost. The Chief District Veterinary Officer will follow up with the approved suppliers for bird supply. Vaccination of birds will be made as per the routine vaccination programme of the Department on priority basis as per the project.
- The beneficiaries will purchase Feeder, Drinker and Poultry feed (grower mash) from local market. The field staff of Veterinary Department will guide the beneficiaries about the nearest place of availability of inputs.
- The beneficiaries will also be provided with sheds under MGNREGA in convergence with P.R. Department.

### **Assistance/Unit (Dual LIT-BYP)**

<b>Components</b>	<b>Cost in Rs.</b>
Cost of 60 chicks of 4 weeks old @ Rs. 65/- per chick at block point	3900.00
Cost towards 1 feeder, 1 drinker and <b>night shelter</b>	3600.00
Cost towards supplementary feeding during initial 8 weeks 200 Kg @ Rs. 25/- per Kg	5000.00
<b>Total</b>	<b>12,500.00</b>

### III. Duckery unit

- Four week old ducks will be procured by the farmers either from Duck Breeding farm, Chipilima or Khapuria, Cuttack or from Central Govt Institutions. The farmer will deposit the cost in advance with local Block Veterinary officer and BVO will give proper money receipt towards 50 nos 4 week old ducks. The BVO will deposit the amount in favour of Manager, Duck breeding farm in their bank account. The bank transaction details will be entered in MIS database at block level. The duck breeding farm shall supply 4 week birds at Block point within 1 month of deposition of chick cost.
- The local Livestock Inspector will facilitate for bank transaction. Once the bird cost is deposited in bank, the farmer will inform to any of the Panchayat Level Committee member. The Chief District Veterinary Officer will follow up with the Duck Breeding Farm for bird supply.

#### Assistance/ Unit (Duckery)

Components	Cost in Rs.
Cost of 100 unsexed duckling (4 weeks) @ Rs. 70/- at block point	7000.00
Cost towards 2 feeder, 1 drinker and night shelter	1150.00
Support towards supplementary feeding @ avg. 55 gms per day for one month @ Rs. 25 per Kg	4350.00
<b>Total</b>	<b>12,500.00</b>

### IV. Mini-layer unit

- Four week old birds will be procured by the farmers either from the approved empaneled suppliers fixed by the Directorate of AH & VS or from Government hatchery. The farmer will deposit the cost in advance towards 40 nos 4 week old birds in favour of concerned suppliers in their bank account in first phase.

- The local Livestock Inspector (LI) will facilitate for bank transaction. Once the bird cost is deposited in bank, farmer will inform to any of the Panchayat Level Committee member. The bank transaction details will be entered in MIS database at block level.
- The approved supplier should supply 4 week birds at Block point within 1 month of deposition of chick cost.
- The Chief District Veterinary Officer will follow up with the approved supplier for bird supply.
- The beneficiaries will also be provided with sheds under MGNREGA in convergence with P.R. Department.

**Assistance/ Unit (Mini-layer)**

<b>Components</b>	<b>Cost in Rs.</b>
Cost of 80 sexed chicks at block point (4 weeks) @ Rs. 70/-	5600.00
Cost towards Poultry Equipment (2 feeder, 1 drinker) and vaccination	650.00
Cost towards feeding during initial 6 weeks @ 250 Kg @ Rs. 25/- per Kg.	6250.00
<b>Total</b>	<b>12,500.00</b>